MOODLE: COURSE PERMISSIONS

Permissions in Moodle are managed via “roles”. There are several roles course members can be assigned. The role you have in courses may be assigned three different ways:

- By your registration or teaching status in Banner;
- By a teacher in a course;
- By a Moodle system administrator.

Roles may be assigned at a course level as well as at an activity level. When an individual has multiple roles in a Moodle course, the role with the “least restrictive” permissions generally applies.

In order of most restrictive to least restrictive, the roles used in the Moodle course context at Clark are: *Guest, Student, TA without grading privs/PLA, TA, Teacher*. Descriptions of those roles follow.

Guest

What they can do:	*Guests* may view the materials that are posted in a course, but *Guests* cannot participate in activities course. They do not have access to sensitive student data such as names or grades of students participating in the course. Named *guests* (see below) will get a copy of postings to the course News Forum via email.
Who it is generally used for:	The *guest role* may be used to grant access to course materials for people who are not registered for the course and are not building the course. This is the role for people who wish to “look in” on a course.
Who it can be assigned to:	The *Guest role* is not automatically assigned. Teachers may grant it to specific individuals with a Moodle account (these are “named guests”) or enable for the entire course (this is done in the Course Settings). When enabled at the course level it requires the teacher to set a passphrase for access.

Student

What they can do:	*Students* can participate in course activities and download course materials. Some activities such as assignments and quizzes, are submitted by individual students. Other activities, such as the Wiki, Database and Glossary activities, and certain types of forums, may be collaborative. Each student can only view his or her own grades in Moodle. Individuals with this role will be added to the course distribution list and receive copies of postings to the course News Forum via email.
Who it is generally used for:	The *Student* role is used to give access to individuals who register for the course.
Who it can be assigned to:	The *Student* role is automatically assigned when an individual registers for a course. **Only** individuals who have registered for the course may be assigned this role.

TA without Grading Privs/PLA

What they can do:	The *TA without Grading Privs/PLA role* can do anything that *guests and students* can do. In addition, it allows adding and managing activities, uploading files and adding resources in a course. Individuals with this role **may not grade** students or activities in the course, nor may they access the gradebook for the course (except for one's own grades if also enrolled). This role includes privileges for posting to the "News Forum" for the course. Individuals with this role will be added to the course distribution list and receive copies of postings to the course News Forum via email.
Who it is generally used for:	This role can be used to elevate a student's privileges in a course, giving them the ability to build the Moodle site the course or may be assigned to someone for a specific activity (such as a moderating a particular forum in the course).
Who it can be assigned to:	The *TA without Grading Privs/PLA role* is not automatically assigned. It is a role that teachers may grant to someone already enrolled or to an individual with a Moodle account that a teacher adds to the course.

TA

What they can do:	The *TA role* can do anything that *guests, students and TA without grading privs/PLAs* can do. In addition, individuals with this role may configure the gradebook and assign grades to students. This role includes privileges for posting to the "News Forum" for the course. Individuals with this role will be added to the course distribution list and receive copies of postings to the course News Forum via email..
Who it is generally used for:	Individuals with both course building AND grading responsibility may be assigned the TA role in Moodle.
Who it can be assigned to:	The *TA role* is not automatically assigned. It is a role that teachers may grant to someone already enrolled in the course or to an individual with a Moodle account that a teacher adds to the course.

Teacher

What they can do:	*Teachers* can do anything *that guests, students, TA without grading privs/PLAs, and TAs* can do. In addition, teachers may assign and manage roles in a course. This role includes privileges for posting to the "News Forum" for the course. Individuals with this role will be added to the course distribution list.
Who it is generally used for:	The *Teacher role* is assigned to the faculty member(s) of record for the course.
Who it can be assigned to:	The Teacher role is automatically assigned when an individual is designated as a faculty member of record (in Banner) for a course. Teachers may not designate individuals as teachers in a course—they can only assign roles less privileged than this role. To have a T*eacher* added to a course who isn't designated in Banner, please contact Academic Technology Services.